

BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
December 16, 2019

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO

TREASURER

Gary White

VISITORS

Carol McGill

BOARD CLERK

Veronica Lynn Willis

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Absent: None.

PUBLIC COMMENTS

There were no public comments.

ADDITION of NON ACTION ITEMS

Carissa Casbon LaTourette added the beginning of Union Negotiations are approaching.

ACTION ITEMS

Adopt the FY 2019 Property tax Levy (Board Policy 4:10)

A motion was made by Denise Ide, with a second by Brendan Murphy to approve the adoption of the FY 2019 Property Tax Levy. On a roll call vote, the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Nays: None. Absent: None. The motion passed.

Board Expenses Totaling \$528.84 for the *IASB Triple I Conference Chicago, IL 11/21/2019-11/24/2019 (Board Policy 4:10)

A motion was made by Denise Ide, with a second by Brendan Murphy to approve Board Expenses Totaling \$528.84 for the *IASB Triple I Conference Chicago, IL 11/21/2019-11/24/2019. The following board members voted Aye: Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide and Brendan Murphy. Nays: None. Absent: None. The motion passed

Phone System Update

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to table the Phone System Update. On a voice vote all board members voted Aye. Nays: None. Absent: None. The motion passed.

Purchase of 9 Promethean Boards over \$10,000

A motion was made by Denise Ide, with a second by Brendan Murphy to approve the purchase of 9 Promethean Boards totaling over \$10,000, not to exceed \$40,000. On a roll call vote the following board members voted Aye: Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Present: Jim Guziak. Nays: None. Absent: None. The motion passed.

Approve the FY 2020 School maintenance Project Grant Application

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the FY 2020 School maintenance Project Grant Application. On a roll call vote the following board members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: None. Absent: None. The motion passed.

Approve Consent Agenda

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to approve the Consent Agenda. On a roll call vote, the following board members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: None. Absent: None. The motion passed.

The Consent Agenda is as follows:

Consent Agenda

- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report

Employ:

Amy Modell – Paraprofessional Substitute

Brett Anderson – Wrestling Coach

Reese Baker – Assistant Wrestling Coach *Pending Background Check Results*

It was noted that Gary White exited the meeting at 7:25 p.m.

INFORMATION/DISCUSSION

Property Tax Relief Grant

Dr. Lind presented the calculations he and Stephen Johns computed outlining how the Property Tax Relief Grant could impact Millburn School District.

Over the next five years Millburn could gain \$2.3 million and save the tax payers \$1.6 million. There is a slight risk of losing \$180,000.00 hit for the next two years. The district gain depends on how much the District would decide to levy after the abatement.

Fund Balance Policy (Board Policy 4:20)

Carissa Casbon LaTourette asked that Fund Balance Policy (Board Policy 4:20) go on the next agenda as a future agenda item.

Draft of 2020-2021 School Year Calendar

Dr. Lind presented the proposed calendar for the 2020-2021 school year with the following major changes: one full week off during the week of Thanksgiving, Parent Teacher Conferences November 4th and 5th, last school day May 28, 2020.

First Reading of Board Policy

The Board members were given the following policies for a first read. A second reading and adoption will be on the agenda for the January 27, 2020, Regular Board Meeting.

- 2:20 - Board of Education - Powers and Duties of the School Board; Indemnification
- 2:230 - Board of Education - Public Participation at School Board Meetings and Petitions to the Board
- 2:240 - Board of Education - Board Policy Development
- 3:30 - General School Administration - Chain of Command
- 4:160 - Operational Services - Environmental Quality of Buildings and Grounds
- 5:185 - Personnel - Family and Medical Leave
- 7:130 - Students - Student Rights and Responsibilities

- 7:230 - Students - Misconduct by Students with Disabilities
- 7:325 - Students - Student Fundraising Activities
- 8:90 - Community Relations - Parent Organizations and Booster Clubs

Beginning of Union Negotiations

The Board is proposing that beginning with the PRSP Union, on January 13, 2020, at 6:00 PM the group will present their proposals to the entire Board and have the Board ask clarifying questions.

Carissa Casbon LaTourette will not be participating in the negotiations. Brendan Murphy and Andre Orie will represent the Board.

FUTURE AGENDA ITEMS

- Press Policy Updates
- House Lease Contract Renewal
- Summer Projects
- Audit FY 2019
- Fund Balance Ratio Goal

SUPERINTENDENT REPORT

Dr. Lind reminded the Board that the Reverend Doctor Martin Luther King, Junior Breakfast is on January 21, 2020. Everyone is invited. Breakfast will start at 6:30 AM and there will be a short program from 7:10 AM to 7:30 AM at Millburn Elementary School, in the café and gym.

BUSINESS OFFICE REPORT

Dr. Johns informed the Board that the Illinois Century Network is not charging us for internet access which saves the district a significant amount of money. They also increased the bandwidth from 500 megabytes to 1 gigabit. Because Millburn's pipe cannot support a gigabit, the additional amount to maintain it for the next 6 months the rest of the fiscal year is about \$1430.00. This is a savings of about \$9,700.00. Next year the cost will be 60% instead of 100% because this can be applied to ERate.

Dr. Johns is continuing to look at the HVAC Controls.

BOARD REPORTS

Andre Orie attended the Choir Concert and reported the students at Millburn Elementary School and Millburn Middle School did a great job. She also gave kudos to Mr. Gorr and Mr. Kramer, citing the concert was really professional and parents gave great feedback.

Carissa Casbon LaTourette informed the Board that she will be speaking with Sarah from Ed Red on Wednesday morning.

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to enter into Closed Session for the purpose of:

- Student disciplinary cases. 5 ILCS 120/2(c)(9).

On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Andre Orie. Nays: None. Absent: None. The motion passed and the Board entered into Closed Session at 8:50 p.m.

It was noted that all visitors exited the meeting at 8:43 p.m.

RETURN TO OPEN SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Board entered into Open Session at 8:50 p.m.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Jim Guziak to adjourn the Regular Meeting. On a voice vote all Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 9:02 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: _____

Attest: _____

President

Secretary

January 27, 2020

Date

*IASB: Illinois Association of School Boards

*Triple I Conference: Consists of The IASB (Illinois Association of School Boards); IASA (Illinois Association of School Administrators); and IASBO (Illinois Association of School Business Officials).

Millburn School District 24

Board of Education Meetings

REGULAR BOARD OF EDUCATION MEETING

DECEMBER 16, 2019

Visitors, please sign in. Public Comment will be taken in the order that names are listed. Comments are limited to 5 minutes per person.

*Check below if
you wish to
address the Board*

Print Name

Signature

1.	Carol McGill	CMcGill	
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